

**(PLEASE TURN OFF PAGERS AND CELL PHONES)**



**MIAMI TOWNSHIP BOARD OF TRUSTEES  
SPECIAL MEETING AGENDA JUNE 25, 2018**

- I. Call to Order**                      Chairperson Wolff
- II. Pledge of Allegiance**           Chairperson Wolff
- III. Roll Call**                         Mr. Ferry
- IV. Approval of Minutes**         June 25, 2018 Work Session
- V. Request from Clermont County Auditor for Certification of Current Tax Valuation**
- VI. OPWC Grant Authorization**
- VII. Extension of Cell Tower Lease Agreement with STC Two**

**Add Ons:**

**This concludes the Business Portion of our Meeting**

**Public Comment**

**Executive Session:**

**SPECIAL NEEDS ACCOMMODATION:**

If you have a disability and you require assistance while attending this meeting, please contact the Township Offices at (513) 248-3725 at least 72 hours before the meeting to ensure arrangements for accommodation by Miami Township.

**MIAMI TOWNSHIP**  
**OFFICE OF THE SERVICE DIRECTOR**

**TO:** Board of Trustees  
**C:** Eric Ferry, Fiscal Officer  
**FROM:** Jeff Wright, Administrator  
**DATE:** June 21, 2018  
**SUBJECT:** Street Repaving Financial Situation

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Miami Township is responsible for the maintenance of over 156 miles of streets and the volume increases every year. A common concern voiced by residents for several years has been that the funds available for street resurfacing are not sufficient enough to keep up with the aging volume of streets. The amount of streets resurfaced has averaged a little more than four miles annually. This means that we are on a pace to resurface each street approximately every 39 years. The standard in this part of the country, depending on the volume of traffic, is to resurface every 12 to 20 years. We are reminded by residents of several neighborhoods constructed over 30 years ago that they are original homeowners who have never seen their streets repaved and are in poor condition.

The annual budgets for contracted street resurfacing have been as follows:

2015: \$399,450  
2016: \$310,000  
2017: \$510,877  
2018: \$463,000

As we discussed at our February work session, the Township commissioned an engineering company to record and evaluate the condition of every street and curb and gutter for which we are responsible. This study last fall concluded that on a scale of 1-100, the average Pavement Quality Index of a Township street is 52 and 52% of the Township's roads provide acceptable performance (fair or good) and 48% of the roads are in need of rehabilitation (failed or poor) (see attached pages 4.5 and 5.1 of Stantec report).

Some representatives of a couple of HOA's approached the Township with their concerns of the amount of annual street repaving, analyzed the budget and determined that there is insufficient funding for a community of our size. They have led several discussions to encourage determining if the majority of residents would support providing additional street resurfacing funds.

Of the property taxes paid in Miami Township only 1.7% goes to the road maintenance fund which also pays for snow removal, storm water improvements and other items. (over 60% of taxes go to the

respective school districts; 17% goes to the County and library and JVS; 19% go to police and Fire & EMS.) (see attached chart depicting property tax recipients)

With a growing sense of urgency to improve the situation, the Township commissioned a public opinion research company to determine resident attitude towards road conditions and possible support for potential road levies. The survey reached 400 registered voters. 85.7% of those surveyed responded that they somewhat agree or strongly agree that the Township Trustees should devote more money to pay for road maintenance and improvement. When asked if they were voting on a ballot measure that would increase property taxes slightly if they knew that it would go directly to fund road improvements, 44.7% responded they would support up to \$35 additional taxes, 17.9% stated they would support paying \$35-\$75 more, and 8.5% responded they would support paying an additional \$75-\$125 more. Thus, 71% stated they would support paying slightly higher property taxes if used specifically for this purpose. (see attached pages 2 and 3 of May 2018 voter survey)

To provide further matters of fact for this discussion, based on the Township's current valuation one mil raises approximately \$1,173,000. One mil levied on property valuation increases taxes by approximately \$35 for each \$100,000 of valuation. (see attached) Therefore, 1.25 mils raises an additional \$1,466,250 and an additional 1.5 mils would raise \$1,759,500.

There are currently 77 miles of Miami Township roads in Miami Township that are designated as having a Pavement Quality Index score of 50 or worse on a scale of 1-100. A portion of the associated concrete curb and gutters are also in need of replacement. The current estimate to resurface the asphalt and replace curb and gutters is approximately \$12,592,000.

At the current year's funding of \$463,000 for our road resurfacing program it would take a little more than 27 years to repave those streets and replace curb and gutters. An additional 1 mil would generate an additional \$1,173,000 annually. Combining the current funding with the proposed additional funding would allow us to rehab those 77 miles of streets in approximately 8 years rather than 27 years. This is the basis for a recommendation for the voters to consider a 1 mil levy.

If the Board is inclined to place on the November ballot the option for the voters to decide if they support a modest tax increase to fund the road improvements that we constantly hear requested, then two required Resolutions would have to be adopted and delivered to Clermont County prior to the State-imposed deadline of August 8, 2018.

Before a local government may submit a proposed ballot measure to the County, it first has to adopt a Resolution to request the County Auditor to provide a certification of funds for a potential levy. The next step would be to then, at a future meeting, adopt a Resolution declaring a necessity and proceeded to request to levy additional millage for the purpose of street repairs and resurfacing and other transportation infrastructure improvements.

### **Recommendation**

Motion to adopt Resolution 2018-20 requesting the Clermont County Auditor provide a certification of the current tax valuation of Miami Township and the amount of revenue that would be generated by a proposed 1 mil road levy pursuant to Ohio revised code section 5705.03 and 5705.19(g) and declaring an emergency

BOARD OF TRUSTEES  
KARL B. SCHULTZ  
KENDAL A. TRACY  
MARY MAKLEY WOLFF

FISCAL OFFICER  
ERIC C. FERRY

ADMINISTRATOR  
JEFFREY A. WRIGHT



## MIAMI TOWNSHIP

6101 MEIJER DRIVE • MILFORD, OH 45150-2189

ADMINISTRATION  
248-3725  
248-3730 (FAX)  
COMMUNITY DEVELOPMENT  
248-3731  
SERVICE DEPARTMENT  
248-3728  
POLICE DEPARTMENT  
248-3721  
FIRE/EMS  
248-3700  
PARKS / RECREATION  
248-3727

### RESOLUTION 2018-20

The Board of Trustees of Miami Township, Clermont County, Ohio met in regular session at the Miami Township Civic Building on June 25, 2018 with the following members present: Mary Makley Wolff, Karl Schultz and Ken Tracy.

A motion was made to adopt the following Resolution:

**RESOLUTION REQUESTING THE CLERMONT COUNTY AUDITOR  
PROVIDE A CERTIFICATION OF THE CURRENT TAX VALUATION  
OF MIAMI TOWNSHIP AND THE AMOUNT OF REVENUE THAT  
WOULD BE GENERATED BY A PROPOSED 1 MIL ROAD LEVY  
PURSUANT TO OHIO REVISED CODE SECTION 5705.03 AND 5705.19(G)  
AND DECLARING AN EMERGENCY**

WHEREAS, the Board of Trustees ("Board") has determined that it may be necessary to levy a tax outside the ten-mill limitation for any purpose authorized by the Revised Code; and

WHEREAS, Revised Code Section 5705.03 requires that the Board certify to the county auditor a resolution requesting that the county auditor certify to the Board the total current tax valuation of the Township, and the amount of revenue that would be generated by a proposed 1 mil levy for the maintenance and improvement of roads in the Township; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees ("Board") of Miami Township, Clermont County, Ohio, by authority of Chapter 504 and Section 5705.03 of the Ohio Revised Code, as follows:

SECTION 1. That the purpose of the proposed tax levy is for the maintenance and improvement of roads pursuant to Sections 5705.19(G) and 5705.25 of the Revised Code, and that the question would be submitted to the electors of Miami Township at the general election to be conducted on November 6, 2018.

SECTION 2. To assist the Board in evaluating and levying a tax, Ohio Revised Code Section 5705.03 requires that the Board certify to the county auditor a resolution requesting that the county auditor certify to the Board the total current tax valuation of the Township, and the amount of money that would be generated by a 1 mil levy.

SECTION 3. That the Township Fiscal Officer shall certify a copy of this Resolution to the Office of the Clermont County Auditor.

SECTION 4. This Resolution is declared to be an emergency measure necessary for preservation of the health, safety and well-being of the residents of the Township and further that the reason for the emergency is to make sure the Board has the necessary information to put the proposed levy on the November 6, 2018 ballot.

SECTION 5. That this Board hereby finds and determines that all formal actions relative to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 6. This Resolution shall take effect at the earliest period allowed by law.

First Reading:	<u>June 25, 2018</u>
Second Reading:	<u>Dispensed with</u>
Effective:	<u>June 25, 2018</u>

This motion was seconded, and the resolution was adopted.

Resolution 2018-20 adopted June 25, 2018.

ATTEST:

APPROVED AS TO FORM

\_\_\_\_\_  
Eric C. Ferry, Fiscal Officer

\_\_\_\_\_  
Joseph J. Braun  
Township Law Director

#### CERTIFICATION

I, Eric C. Ferry, Fiscal Officer of Miami Township, do hereby certify that the foregoing is taken and copied from the Record of the Proceedings of Miami Township; that the same has been compared by me with the Resolution of said Record and that it is a true and correct copy thereof.

\_\_\_\_\_  
Eric C. Ferry  
Fiscal Officer, Miami Township

### CERTIFICATION

The undersigned, the Fiscal Officer of Miami Township, Clermont County, Ohio, hereby certifies that the foregoing is a true copy of Resolution 2018-20 duly passed at a regular meeting of the Board of Trustees of said Township on the 25<sup>h</sup> day of June, 2018, together with a true record of the roll call vote thereon, and that said Resolution has been duly entered upon the Journal of said Township.

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Eric C. Ferry, Township Fiscal Officer

## RECEIPT

Receipt of a certified copy of the foregoing Resolution 2018-20 of the Board of Township Trustees of Miami Township is acknowledged this 25th day of June 2018.

OFFICE OF THE CLERMONT COUNTY AUDITOR

By \_\_\_\_\_  
(Name)  
(Title)

## MIAMI TOWNSHIP 2017 PAVEMENT CONDITION PRESENT STATUS - DRAFT REPORT

RoadMatrix Analysis Results  
January 30, 2018

Table 4.5 below shows the distribution of the network between failed, poor, fair, and good PQI values. These results indicate that approximately 52 % of the roads are providing acceptable overall performance (fair or good), while approximately 48 % of the roads are in need of some form of rehabilitation (failed or poor). These results are presented on a map in Appendix E.

**Table 4.5: PQI Distribution**

PQI Range	Overall Performance	Length (LN-MI)	% of Network
PQI < 20	Failed	17.0	5
20 ≤ PQI < 50	Poor	131.3	43
50 ≤ PQI < 70	Fair	88.5	29
PQI ≥ 70	Good	72.1	23

### 4.3 CURB CONDITION

Curbs were rated Poor, Good, or Fair where present. When considering curb condition assessment, 1 mile of road has 2 linear-miles of curb to assess. A total of 310 linear-miles of curb was rated. Of this, 162 linear-curb-miles had no curb present. The results are summarized below in Table 4.6. The majority of curbs (98 %) in the Township are in fair condition.

**Table 4.6: Curb Condition Assessment Results**

Curb Rating	Curb Length (miles)	% of Total Curbs
None	162.3	N/A
Poor	0.7	0.5
Fair	144.7	98
Good	2.4	1.5



## MIAMI TOWNSHIP 2017 PAVEMENT CONDITION PRESENT STATUS - DRAFT REPORT

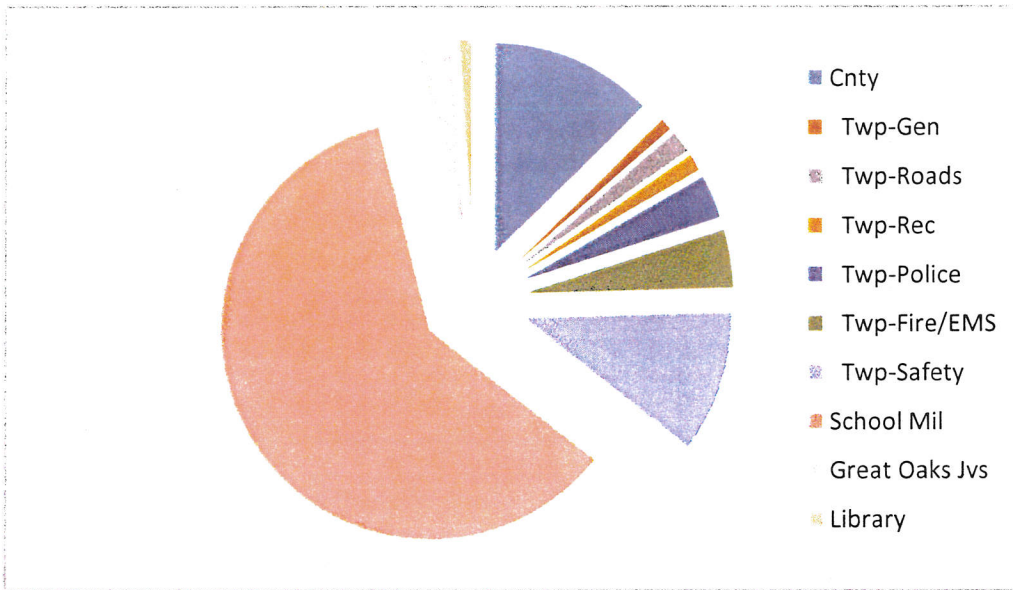
### 5.0 Conclusions

For the 2017 Miami Township Pavement Data Collection, approximately 156 survey-miles of road was surveyed for roughness, surface distress, and curb condition.

- The majority of the road network is at a fair service level in 2017 as noted by the network average PQI of 52.
- 48 % of the network has been rated as Failed or Very Poor. Of the remaining road network, 29 % is Fair and 23% is in Good condition.
- In terms of Rideability (RCI) performance, results indicate that 71 % of the roads are exhibiting good ride quality.
- The Surface Distress Index (SDI) results indicate that approximately 60 % of the roads are showing few signs of surface distress (Fair or Good).
- 98 % of curb in the Township's network has been rated as Fair.

# Property Tax Distribution

Cnty	581.39	12.7%	
Twp-Gen	44.15	1.0%	
Twp-Roads	79.49	1.7%	19.3% = Rd Rehab (or 0.33%)
Twp-Rec	61.74	1.4%	
Twp-Police	153.79	3.4%	
Twp-Fire/EMS	204.02	4.5%	
Twp-Safety	503.32	11.0%	
School Mil	2,763.99	60.5%	
Great Oaks Jvs	126.68	2.8%	
Library	<u>51.81</u>	1.1%	
	\$ 4,570.38		



# May, 2018 Voter Survey

## TOPLINE REPORT - PAGE 2

Question	Responses	Freq	%
Q1. Generally speaking, would you say things here in Miami Township are headed in the right direction, or would you say they are off on the wrong track?	1. RIGHT DIRECTION	373	79.8%
	2. WRONG TRACK	33	7.1%
	3. NOT SURE	61	13.1%
	Total	467	100.0%
Q2. Would you say that, overall, you are pleased with the quality of services that are provided by the Miami Township government – such things as local roads, emergency services, and parks?	1. VERY PLEASED	255	54.7%
	2. SOMEWHAT PLEASED	159	34.0%
	3. NOT THAT PLEASED	42	9.0%
	4. NOT AT ALL PLEASED	3	0.6%
	5. NOT SURE	8	1.7%
	Total	467	100.0%
Q3. Thinking specifically about township roads - NOT including state highways, but local roads – would you rate the quality of roads as excellent, good, only fair, or poor?	1. EXCELLENT	43	9.2%
	2. GOOD	229	49.1%
	3. ONLY FAIR	155	33.2%
	4. POOR	36	7.8%
	5. NO OPINION	4	0.8%
	Total	467	100.0%
Q4. Would you agree or disagree that the township trustees should devote more money to pay for road maintenance and improvement?	1. STRONGLY AGREE	176	37.7%
	2. SOMEWHAT AGREE	224	48.0%
	3. SOMEWHAT DISAGREE	25	5.3%
	4. STRONGLY DISAGREE	10	2.2%
	5. NOT SURE	32	6.8%
	Total	467	100.0%
Q5. If you were voting today on a ballot measure that would increase property taxes slightly, IF YOU KNEW that it would go directly to fund road improvements in Miami Township, would you vote for or against such a ballot measure?	1. WOULD PAY UP TO \$35	209	44.7%
	2. WOULD PAY \$35 TO \$75	84	17.9%
	3. WOULD PAY \$75 TO \$125	40	8.5%
	4. OPPOSE ANY ROADS TAX	135	29.0%
	Total	467	100.0%

# TOPLINE REPORT - PAGE 3

## Topline Report

Question	Responses	Freq	%
Q6. Over the last year or so, did you or any member of your family visit one of the four Miami Township parks?	1. YES	326	69.8%
	2. NO	122	26.2%
	3. NOT SURE	19	4.0%
	Total	467	100.0%
Q7. Based on your personal experience and everything you have heard about the local parks, would you say that, overall, you are pleased with the quality of equipment and maintenance of the parks?	1. VERY PLEASED	267	57.3%
	2. SOMEWHAT PLEASED	128	27.4%
	3. NOT THAT PLEASED	11	2.4%
	4. NOT AT ALL PLEASED	3	0.7%
	5. NOT SURE	57	12.2%
	Total	467	100.0%
Q8. Would you be more or less likely to vote for a ballot measure to increase local property taxes slightly to pay for park maintenance and upgrades?	1. VERY LIKELY SUPPORT	145	31.1%
	2. SOMEWHAT LIKELY SUPPORT	156	33.4%
	3. NOT LIKELY TO SUPPORT	166	35.5%
	Total	467	100.0%
Q9. If you were voting today on a ballot measure that would increase property taxes slightly, IF YOU KNEW that it would go directly to fund improvements at the four Miami Township parks, would you vote for or against such a ballot measure?	1. WOULD PAY UP TO \$35	212	45.3%
	2. WOULD PAY \$35 TO \$75	68	14.6%
	3. WOULD PAY \$75 TO \$125	19	4.1%
	4. OPPOSE ANY PARKS TAX	168	36.0%
	Total	467	100.0%
Q10. If you HAD TO CHOOSE between approving a small tax increase to pay for township road repairs, and a small tax increase to pay for park repairs and improvements, which would you choose?	1. FAVOR ROAD TAXES	369	79.0%
	2. FAVOR PARKS TAXES	98	21.0%
	Total	467	100.0%

# Estimated Revenue Generation based on Millage

mills	revenue generated	cost per \$100,000 property valuation
0.1	\$117,300	\$4
0.2	\$234,600	\$7
0.3	\$351,900	\$11
0.4	\$469,200	\$14
0.5	\$586,500	\$18
0.6	\$703,800	\$21
0.7	\$821,100	\$25
0.8	\$938,400	\$28
0.9	\$1,055,700	\$32
1	\$1,173,000	\$35

1 mill generates approximately \$1,173,000

1 mill costs a property owner an additional \$35 in property taxes for every \$100,000 in valuation

5/17/2018

**MIAMI TOWNSHIP**  
***OFFICE OF THE ADMINISTRATOR***

**TO: Board of Trustees**  
**FROM: Jeff Wright, Administrator**  
**c: Fiscal Officer**  
**DATE: June 21, 2018**  
**RE: OPWC Grant Authorization**

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Lewis Road Landslide Project

As the Board is aware landslides occurred on the creek side of upper Lewis Road that have resulted in extreme degradation of the road. The damage is severe enough that we are concerned that at some point the road will be compromised enough that it will have to be closed entirely. Staff has contracted with a local civil engineering firm to conduct field survey work and hire a geotechnical firm that analyzed core samples of the subgrade of the road. The solution is to have a contractor build a pier wall along the creek side of the road and rebuild some sections of the roadway. Since this is an emergency repair that involves much more than simply resurfacing the road, we are applying for Emergency Funds through the Ohio Public Works Commission (OPWC). We had to have an engineer's estimate and a design for the construction work completed before we could complete an application. Now that we have those items we are preparing the application for grant funds to the OPWC. (see attached Engineer's Estimate) One item that we want to supply to the OPWC is a Resolution from the Board authorizing me to file the grant application. If we are successful in having our emergency grant application approved, we would still likely need to supply at least 20% of the cost of the contract.

Please find attached Resolution 2018-21 authorizing the Township Administrator to file an application with the Ohio Public Works Commission and to provide all information and documentation required to become eligible for possible funding assistance.

**Recommendation:**

Make a motion to adopt Resolution 2018-21 authorizing the Township Administrator to file an application with the Ohio Public Works Commission and to provide all information and documentation required to become eligible for possible funding assistance for emergency repairs to Lewis Road, dispensing with the second reading and declaring an emergency.

BOARD OF TRUSTEES  
KARL B. SCHULTZ  
KENDAL A. TRACY  
MARY MAKLEY WOLFF

FISCAL OFFICER  
ERIC C. FERRY

ADMINISTRATOR  
JEFFREY A. WRIGHT



## MIAMI TOWNSHIP

6101 MEIJER DRIVE • MILFORD, OH 45150-2189

ADMINISTRATION  
248-3725  
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248-3721  
FIRE/EMS  
248-3700  
PARKS / RECREATION  
248-3727

### RESOLUTION 2018-21

The Board of Trustees of Miami Township, Clermont County, Ohio met in regular session at the Miami Township Civic Center on June 25, 2018 with the following members present: Makley Wolff, Karl Schultz and Ken Tracy.

A motion was made to adopt the following Resolution:

**A RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO  
FILE AN APPLICATION WITH THE OHIO PUBLIC WORKS  
COMMISSION AND TO PROVIDE ALL INFORMATION AND  
DOCUMENTATION REQUIRED TO BECOME ELIGIBLE FOR  
POSSIBLE FUNDING ASSISTANCE FOR EMERGENCY REPAIRS TO  
LEWIS ROAD, DISPENSING WITH THE SECOND READING AND  
DECLARING AN EMERGENCY**

WHEREAS, the State Capital Improvement Program provide financial assistance to political subdivisions for capital improvements to public infrastructure; and

WHEREAS, the Board of Trustees of Miami Township, Clermont County, Ohio ("Board of Trustees") desires to apply for and receive State Capital Improvement Program funding for the capital improvements that it is planning to make to the Lewis Road landslide area; and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Miami Township, Clermont County, Ohio by authority of Section 5705.41 of the Ohio Revised Code, as follows:

SECTION 1: That the Board of Trustees hereby authorizes the Township Administrator to execute and file an application to the Ohio Public Works Commission for funds as described above and to provide all information and documentation required to become eligible for possible funding.

SECTION 2: That the Board hereby authorizes the Township Administrator to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

SECTION 3: That the Board does hereby dispense with the requirement that this Resolution be read on two separate days, pursuant to Section 504.10 of the Ohio Revised Code, and authorizes the adoption of this Resolution upon its first reading.

SECTION 4: That this Resolution is hereby declared to be an emergency measure pursuant to Section 504.11 of the Ohio Revised Code, necessary for the immediate preservation of the public peace, health, safety, or welfare of Miami Township

SECTION 5: That this Board hereby finds and determines that all formal actions relative to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 5: This Resolution shall take effect at the earliest period allowed by law.

First Reading:	<u>June 25, 2018</u>
Second Reading:	<u>Dispensed with</u>
Effective:	<u>June 25, 2018</u>

This motion was seconded, and the resolution was adopted.

Resolution 2018-21 adopted June 25, 2018

ATTEST:

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Eric C. Ferry, Fiscal Officer

APPROVED AS TO FORM:

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Joseph J. Braun,  
Township Law Director

#### CERTIFICATION

I, Eric C. Ferry, Fiscal Officer of Miami Township, do hereby certify that the foregoing is taken and copied from the Record of the Proceedings of Miami Township; that the same has been compared by me with the Resolution of said Record and that it is a true and correct copy thereof.

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Eric C. Ferry  
Fiscal Officer, Miami Township